



Team Culture Data Meeting Protocol

Outcomes:

- Teachers have an action plan for improving student behavior in the classroom
- Leaders identify group-wide patterns to address
- Coaches know expected teacher actions and can follow up for support and fidelity

Materials to Bring	<ul style="list-style-type: none"> • Device for accessing Kickboard • Completed reflection template • Recent observation data
Roles	<ul style="list-style-type: none"> • Leader • Timekeeper • Note-taker (keeps track of each teacher's focus area to facilitate closing the loop and checking progress at next meeting)
Overview	<ul style="list-style-type: none"> • Each teacher will share their results from the previous period, answer clarifying questions from the group, hear strategies the group has to offer, and leave with an action plan • Times can be adjusted based on the length of the meeting and the number of participants

	Discussion Guide	Time	Notes
Leader introduction	Review norms, celebrations, set expectations	2 min	
Collaborative Reflection and Planning (Cycle repeats for each teacher)	Teacher presents results: <ul style="list-style-type: none"> • What was the climate like? • Share usage data • Share positivity ratio • Share behavior data • Share equity data • Share take-aways, trends, reflections 	2 min	
	Team asks clarifying questions: <ul style="list-style-type: none"> • How do you frame positive expectations verbally when awarding points/dollars? • What do you normally do when a student exhibits ___ behavior? • How do you set expectations for behavior before each activity? 	2 min	
	Group offers strategies and insight to teacher. Teacher does not respond	2 min	
	Teacher responds to group and creates an action plan	2 min	
Close out	Identify common patterns and group next steps	2 min	